

SECTION 2.4 – ABANDONMENT OF WATER SERVICE

This procedure has been developed to assist property owners with the various steps associated with abandoning an existing water service lead. A lead is defined as the connection between the water main and the shut off valve on the property to be served with municipal water.

The following procedure outlines the steps necessary to coordinate the lead abandonment with MHOG:

1. Locate Lead - Records Available with Township

The property owner shall contact the Township in which the abandonment is located to determine land use requirements.

2. Notify MHOG of Lead Abandonment

The Township or property owner shall contact MHOG at 810-227-5225 to notify them of the proposed lead abandonment.

3. Notification and Abandonment Procedure

The property owner shall contact MHOG at 810-227-5225 to schedule shut off of the existing curb stop and disconnection of the existing meter. This must be done prior to any excavation work on the site. In addition, upon removal of the meter and shutting off of the curb stop, the account can be suspended from the billing system.

The property owner and MHOG shall identify if there is a future need for the lead that is being abandoned. If the abandonment is permanent, the water main shall be excavated and the lead shall be abandoned at the corporation stop (the tap to the municipal water main). If the abandonment is temporary the curb stop will be turned off. The lead line beyond the curb stop will need to be cut and capped preventing any debris from entering the pipe, and then will need to be marked with a board at the surface for future identification. MHOG staff shall be present to inspect the cut and capped water service prior to backfill.

MHOG will modify the as built records and/or billing records to reflect the field changes for each lead abandonment.

MISS DIG should be called in prior to field work, and MHOG will mark the location of the municipal water main.

MHOG is not responsible for any site restoration associated with lead abandonment.

4. Fees

The potential fees that may be required for this procedure are listed below:

Description of Fee	Further Info on Amount Can be Found
Disconnect/Abandonment Fee	Section 4 of this Manual
Plumbing Department Inspection Fees	Contact Livingston County Building Dept.
Contractor Fees (Excavation & Plumbing)	To be hired by Property Owner